



Dear Friends,

At the Extraordinary General Assembly on **6 November 2021**, we will be electing new Board Members for the Youth of European Nationalities (YEN). The positions for election are **Vice-President for External Relations** and **Convenor for Member Integration** with elections taking place in that order.

## ELECTION OF BOARD MEMBERS

As per article §12 of the Statutes of the Youth of European Nationalities the Board shall have the following functions:

- .1 It shall be the task of the Board to manage YEN. All functions that these Statutes do not expressly assign to other statutory bodies shall be entrusted to the Board. Its field of activity shall include, in particular, the following:
  - .a Implementation of decisions adopted by the General Assembly
  - .b Maintaining contacts with all organisations that are of relevance for the work of YEN;
  - .c Drawing up the budget, writing the annual report, including the financial report, and keeping the accounts.
  - .d Convening ordinary and extraordinary GAs and sending out the appropriate invitations;
  - .e Administration of YEN's assets;
  - .f Hiring and firing of YEN's employees;
  - .g Issuing publications or giving permission for issuing YEN publications.
- .2 The Board shall be permitted to grant powers of representation to one or several of its members or to third parties for them to represent YEN within the limits laid down in such powers.

Nominations for these positions are now being welcomed from Member Organisations. According to point K.6.b of the Rules of Procedure "A candidacy is possible until the beginning of the ballot", nevertheless the Member Organisations are encouraged to nominate their candidates prior to the Extraordinary General Assembly to give an opportunity to the Membership to acquaint itself with the list of candidates and take an informed decision.

The list of candidates and its nominations will be posted on the section of the YEN website no later than 48 hours after sending the required documentation to the Office. The deadline for candidates that would like to have their documentation uploaded on the website, is **31 October 2021 at 23.59 CEST**. The candidates can still decide to run in the elections after that deadline, but because of the technical reasons, we won't be able to include their presentations on the website anymore.

### Nominations for the Board positions

We remind you that each candidate must be nominated by at least one organisation that is a member of the Youth of European Nationalities, and that all candidates should be present (physically or connected online) at the Extraordinary General Assembly. The

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positions within the Board shall be occupied by people from different member organisations and not more than two of them shall belong to one minority from one country.

For each candidate the following documentation should be submitted to YEN Office:

- A **letter from the organisation** nominating the candidate, stating the position for which the candidate is being nominated, with a stamp/signature of the nominating organisation (nomination form can be found [here](#));
- A **letter of motivation** from the candidate (max 1.5 pages).

As the documentation will be posted online, please also send a **photo** of you to be posted with the letter of motivation.

Candidates will have the possibility to present themselves and their vision for YEN also at the Hybrid Extraordinary GA.

The documentation should be submitted in one of the working languages of YEN, English or German. All documents must be submitted to the YEN office by email ([office@yeni.org](mailto:office@yeni.org)) in doc and/or pdf format with the subject "Elections Extraordinary GA 2021".

### Mandate of the Board Members

The mandate of the Board elected at the Extraordinary General Assembly in November 2021 will run from 1 December 2021 till the General Assembly 2023.

### Final Remarks

The Youth of European Nationalities Office will also set up a [platform](#) on the website that allows space for candidates to introduce themselves and their ideas on an equal basis. Furthermore, there will be official space given to all candidates to present themselves at the online General Assembly.

We welcome all ideas on how to improve the election process, to best ensure visibility and space for the candidates and member organisations to exchange views in an open way. Attached you will find a description of the desired qualities for the candidates, along with an estimation of the commitment required.

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If you require any further information, please do not hesitate to contact the Office.

We look forward to receiving your nominations.

Sincerely,

Eva Schubert  
Secretary General

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## DESIRED QUALITIES AND ESTIMATED COMMITMENT FOR THE POSTS OF

Vice President for External Relations  
Convenor for Member Integration

### Vice President for External Relations

- Experience and good knowledge of the Youth of European Nationalities, minority and youth issues and on the functioning and relevant work of the European Union, the Council of Europe and the United Nations.
  - Ability to co-chair Board meetings and the General Assembly.
  - Ability to be one of the key external representatives of the Youth of European Nationalities and therefore possess high skills in public speaking and presentation.
  - Ability to prepare and implement the external representation policy of the Youth of European Nationalities.
  - Ability to ensure the sustainability of Youth of European Nationalities' external representations.
  - Knowledge of the policy frameworks in the field of youth rights and minority rights.
  - Ability to handle and support the PR work of YEN.
  - Ability to develop and maintain contacts with public institutions, partner and other organisations.
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- Ability to manage a diverse team and making sure to inform the Board members about new developments.
  - Availability to attend a minimum of 6 meetings per year, (on average 2–3 days each) on weekends or weekdays, and be available on other occasions on an ad hoc basis.
  - Commitment to devoting time and energy to the Youth of European Nationalities, and to accept the responsibilities conferred by the members.
  - Fluency in English or German and preferably knowledge of the other language.
  - Availability to travel extensively.
  - Candidates cannot turn 35 years of age during the term of the mandate of the Board.

### Convenor for Member Integration

- Experience and good knowledge of the Youth of European Nationalities, minority and youth issues.
- Ability to convene and chair meetings of the Working Group and lead the group in reaching consensus.
- Ability to lead the team and manage the working group project(s) to agreed target dates and in accordance with the project plan.
- Ability to develop and implement an effective Youth of European Nationalities Membership strategy.
- Knowledge and familiarity with networks and NGOs led by and working with minority youth, especially grassroot organisations.

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- Have a clear vision of the direction of the Working Group, and the ability to translate it into action, inspiring and engaging Members of the Working Group.
- Being extroverted and open to meeting and approaching new people.
- Availability to attend a minimum of 6 meetings per year, (on average 2–3 days each) on weekends or weekdays, and be available on other occasions on an ad hoc basis.
- Commitment to devoting time and energy to the Youth of European Nationalities, and to accept the responsibilities conferred by the members.
- Fluency in English or German and preferably knowledge of the other language.
- Availability to travel extensively.
- Candidates cannot turn 35 years of age during the term of the mandate of the Board.

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