



Dear Friends,

At the General Assembly on **10 October 2020**, we will be electing a new Board for the Youth of European Nationalities. The positions for election include the President, Treasurer, Convenor for Minority Rights and Politics, and Convenor for Communication with elections taking place in that order.

At that time, we will also be electing three new Working Groups (WG Integration, WG Minority Rights and Politics, WG Communication), and an Auditor.

## **A. ELECTION OF BOARD MEMBERS**

As per article §12 of the Statutes of the Youth of European Nationalities the Board shall have the following functions:

- .1 It shall be the task of the Board to manage YEN. All functions that these Statutes do not expressly assign to other statutory bodies shall be entrusted to the Board. Its field of activity shall include, in particular, the following:
  - .a Implementation of decisions adopted by the General Assembly
  - .b Maintaining contacts with all organisations that are of relevance for the work of YEN;
  - .c Drawing up the budget, writing the annual report, including the financial report, and keeping the accounts.
  - .d Convening ordinary and extraordinary GAs and sending out the appropriate invitations;
  - .f Administration of YEN's assets;
  - .g Hiring and firing of YEN's employees;
  - .h Issuing publications or giving permission for issuing YEN publications.
- .2 The Board shall be permitted to grant powers of representation to one or several of its members or to third parties for them to represent YEN within the limits laid down in such powers.

Nominations for these positions are now being welcomed from Member Organisations. According to point K.6.b of the Rules of Procedure "A candidacy is possible until the beginning of the ballot", nevertheless the Member Organisations are encouraged to nominate their candidates prior to the General Assembly to give an opportunity to the Membership to acquaint itself with the list of candidates and take an informed decision.

The list of candidates and its nominations will be posted on the section of the YEN website no later than 48 hours after sending the required documentation to the Office. The deadline for candidates that would like to have their documentation uploaded on the website, is 1 October 2020 at 23.59 CEST. The candidates can still decide to run in the elections after that deadline, but because of the technical reasons, we won't be able to include their presentations on the website anymore.



## Nominations for the Board positions

We remind you that each candidate must be nominated by at least one organisation that is a member of the Youth of European Nationalities, and that all candidates should be present at the General Assembly. A balance between minorities should be maintained, unless post(s) remain vacant. The positions within the Board shall be occupied by people from different member organisations and not more than two of them shall belong to one minority from one country.

For each candidate the following documentation should be submitted to YEN Office:

- A letter from the organisation nominating the candidate, stating the position for which the candidate is being nominated, with a stamp/signature of the nominating organisation (nomination form can be found [here](#));
- A letter of motivation from the candidate (max 1.5 pages).

As the documentation will be posted online, please also send a picture of you to be posted with the letter of motivation.

Candidates will have the possibility to present themselves and their vision for YEN also at the online GA.

The documentation should be submitted in one of the working languages of YEN, English or German. All documents must be submitted to the YEN office by email ([office@yeni.org](mailto:office@yeni.org)) in doc and/or pdf format with the subject "Elections 2020".

## Mandate of the Board Members

The mandate of the Board elected at the General Assembly in October 2020 will run from the 1 November 2020 till the General Assembly 2022.

## B. ELECTION OF WORKING GROUP MEMBERS

The Youth of European Nationalities has three Working Groups with the topics "minority rights and politics", "member integration" and "communication".



As per article H.3 of the Rules of Procedure of YEN the Working Groups have the following tasks:

- a) The Working Groups' aim is to develop ideas and conduct projects for YEN in accordance with their main working focus and to advance the strategic orientation and the content of YEN's work.
- b) They shall as far as possible cooperate with the members of YEN, other minorities, that are not represented in YEN, external experts and institutions related to minority issues, as well as any non-Working Group members.
- c) They take care of and implement at least one project of YEN.
- d) They can request a budget at the Board.
- e) They develop the program part of the Working Groups for the Easter Seminar.
- f) The Working Groups have the right to keep the workshops closed where needed.

### Nominations for the Working Group Members

We remind you that more than one member of one Working Group can belong to one minority, as long as this minority does not constitute a majority within the group.

Living diversity –

For each candidate the following documentation should be submitted to YEN Office:

- A filled out and signed form (nomination form can be found [here](#)).
- A short video where candidates present themselves and their motivation to join the Working Group.

As the documentation will be posted online, please also send a picture of you to be posted with the documentation.

The list of candidates for the Working Groups will be posted on the section of the YEN website no later than 48 hours after sending the required documentation to the Office. The deadline for candidates that would like to have their documentation uploaded on the website, is 1 October 2020 at 23.59 CEST. The candidates can still decide to run in the elections after that deadline, but because of the technical reasons, we won't be able to include their presentations on the website anymore.

The documentation should be submitted in one of the working languages of YEN, English or German. All documents must be submitted to the YEN office by email ([office@yeni.org](mailto:office@yeni.org)) in doc and/or pdf format with the subject "Elections 2020".



## Mandate of the Working Group Members

The mandate of the Working Group Members elected at the General Assembly in October 2020 will run from 1 November 2020 till the GA 2021.

### C. ELECTION OF AUDITORS

The Membership will also be electing one Auditor for the mandate of two years. The responsibility of the Auditors is to inspect the financial management and the accounts, report to the General Assembly on the outcome of their inspection and give a recommendation regarding the discharge of the Board.

For each candidate the following documentation should be submitted to YEN Office:

- A letter from the organisation nominating the candidate, stating the position for which the candidate is being nominated, with a stamp/signature of the nominating organisation (nomination form can be found [here](#));
- A letter of motivation from the candidate (max 1 page).

As the documentation will be posted online, please also send a picture of you to be posted with the documentation.

The documentation should be submitted in one of the working languages of YEN, English or German. All documents must be submitted to the YEN office by email ([office@yeni.org](mailto:office@yeni.org)) in doc and/or pdf format with the subject "Elections 2020".

The list of candidates for the position of Auditor will be posted on the section of the YEN website no later than 48 hours after sending the required documentation to the Office. The deadline for candidates that would like to have their documentation uploaded on the website, is 1 October 2020 at 23.59 CEST. The candidates can still decide to run in the elections after that deadline, but because of the technical reasons, we won't be able to include their presentations on the website anymore.



The Youth of European Nationalities Office will also set up an online platform that allows for space for candidates to introduce themselves and their ideas on an equal basis. Furthermore, there will be official space given to all candidates to present themselves at the online General Assembly.

We welcome all ideas on how to improve the election process, to best ensure visibility and space for the candidates and member organisations to exchange views in an open way. Attached you will find a description of the desired qualities for the candidates, along with an estimation of the commitment required.

If you require any further information, please do not hesitate to contact the Office.

We look forward to receiving your nominations.

Sincerely,

Giuanna Beeli  
President

Living diversity –  
Vielfalt leben!  
Living diversity –  
Vielfalt leben!



## DESIRED QUALITIES AND ESTIMATED COMMITMENT FOR THE POSTS OF

President  
Treasurer  
Convenor for Minority Rights and Politics  
Convenor for Communication

### President

- Experience and good knowledge of the Youth of European Nationalities, minority and youth issues and on the functioning and relevant work of the European Union, the Council of Europe and the United Nations.
- Ability to chair Board meetings and the General Assembly.
- Ability to coordinate the work of the Board and of the Youth of European Nationalities in general.
- Ability to be the key external representative of the Youth of European Nationalities, and therefore possess high skills in public speaking and presentation.
- Ability to prepare meetings in consultation with the Office, draft documents and reports, etc.
- Availability to attend a minimum of 6 meetings per year, (on average 2–3 days each) on weekends or weekdays, and be available on other occasions on an ad hoc basis.
- Commitment to devoting time and energy to the Youth of European Nationalities, and to accept the responsibilities conferred by the members.
- Fluency in English or German and preferably knowledge of the other language.
- Availability to travel extensively.
- Candidates cannot turn 35 years of age during the term of the mandate of the Board.

### Treasurer

- Experience and good knowledge of the Youth of European Nationalities, minority and youth issues.
- Availability to attend a minimum of 6 meetings per year, (on average 2–3 days each) on weekends or weekdays, and be available on other occasions on an ad hoc basis.
- Knowledge of budgeting and financial control, in order to oversee the execution of a budget of the Organisation.
- Ability to conduct an internal audit and advise the Board and General Assembly on financial issues.
- Ability to think orderly and in a methodical way.
- Ability to ensure decisions are taken and followed-up.
- Commitment to devoting time and energy to the Youth of European Nationalities, and to accept the responsibilities conferred by the members.
- Fluency in English or German and preferably knowledge of the other language.
- Availability to travel extensively.
- Candidates cannot turn 35 years of age during the term of the mandate of the Board.

Youth of European Nationalities (YEN) / Jugend Europäischer Volksgruppen (JEV)



## Convenor for Minority Rights and Politics

- Experience and good knowledge of the Youth of European Nationalities, minority and youth issues and on the functioning and relevant work of the European Union, the Council of Europe and the United Nations.
- Ability to convene and chair meetings of the Working Group and lead the group in reaching consensus.
- Ability to lead the team and manage the working group project(s) to agreed target dates and in accordance with the project plan.
- Ability to manage a team and projects through numerical tools and social media.
- Have a clear vision of the direction of the Working Group, and the ability to translate it into action, inspiring and engaging Members of the Working Group.
- Availability to attend a minimum of 6 meetings per year, (on average 2–3 days each) on weekends or weekdays, and be available on other occasions on an ad hoc basis.
- Commitment to devoting time and energy to the Youth of European Nationalities, and to accept the responsibilities conferred by the members.
- Fluency in English and preferably knowledge of the other language.
- Availability to travel extensively.
- Candidates cannot turn 35 years of age during the term of the mandate of the Board.

## Convenor for Communication

- Experience and good knowledge of the Youth of European Nationalities, minority and youth issues.
- Ability to convene and chair meetings of the Working Group and lead the group in reaching consensus.
- Ability to lead the team and manage the working group project(s) to agreed target dates and in accordance with the project plan.
- Ability to develop and implement an effective communications strategy based on the target audience.
- Ability to write, edit and distribute content, including publications, website content, and other marketing material that communicate the organisation's activities and mission.
- Ability to seek opportunities to enhance the visibility of the Organisation of the brand, and coordinate the Communication team at events.
- Have a clear vision of the direction of the Working Group, and the ability to translate it into action, inspiring and engaging Members of the Working Group.
- Availability to attend a minimum of 6 meetings per year, (on average 2–3 days each) on weekends or weekdays, and be available on other occasions on an ad hoc basis.
- Commitment to devoting time and energy to the Youth of European Nationalities, and to accept the responsibilities conferred by the members.
- Fluency in English or German and preferably knowledge of the other language.
- Availability to travel extensively.
- Candidates cannot turn 35 years of age during the term of the mandate of the Board.

Youth of European Nationalities (YEN) / Jugend Europäischer Volksgruppen (JEV)